



Love . Hope . Courage

Nursling Street  
 Nursling  
 Southampton  
 SO16 0XH  
 Email: adminoffice@nursling.hants.sch.uk  
 Telephone: 02380732289  
 Headteacher: Mrs Joanne Jearrad BEd Hons

3<sup>rd</sup> October 2019

## Traffic Light Attendance System

At Nursling Primary School we aim to promote a very high positive attendance so that pupils benefit both academically and socially. We are introducing a new system for monitoring attendance in school this academic year to help improve attendance. Under the new system we will be sending home a 'Traffic Light' letter for all children in the second half of the Autumn Term.

We will be keeping a close track on each child's weekly attendance so that persistent lateness or unexplained absence is investigated by the school as soon as it happens. For children who are persistently late (3 times or more), the parents will be required to attend a meeting with a member of the Senior Leadership Team. By working together in partnership with parents we aim to help every child achieve their goals.

After half term you will receive another letter along with an individual attendance report attached for your child's attendance. You will then be able to compare your child's percentage attendance to the table below which will show what your child's attendance figure means in terms of learning time lost.

Attendance percentage	Sessions absent by the end of the school year.	School time missed by the end of Year 11	Impact on learning
95% - 100%	0 -19	0 -105 days	<u>Good</u> Best chance to celebrate success
90.1% - 94.9%	20 - 37	106 - 208 days	<u>Worrying</u> Less chance of celebrating success. Makes it harder to make progress
90% or less	38+	209 days	<u>Serious Concern</u> Will impact significantly on attainment and progress

If your child is highlighted on our 'traffic light' system as amber or red, an appointment will be made for you to meet with a member of the Senior Leadership Team to put a plan of support into place. This may involve outside agency support, such as advice from the School Nursing Team.

By making sure that your child has excellent attendance at school you are helping them to:

- ✦ Get the best possible chance of a successful education
- ✦ Maintain good relationships with teachers and classmates
- ✦ Set a pattern of behaviour which will be beneficial throughout their life.

We follow the Hampshire Code of Conduct with respect to School holidays being taken during term time. A Penalty Notice (a fine of £60 per parent, per child) will be issued when there have been 10 sessions of unauthorised absence in a 100 session period. Term time holidays are never authorised by the school.

Please contact the school if you have any questions or concerns about your child's attendance.

We thank you for your co-operation and support with improving attendance.

Yours sincerely

A handwritten signature in cursive script that reads "Jo Jarrad".

Jo Jarrad  
Headteacher